

OCCUPATIONAL HEALTH AND SAFETY POLICY STATEMENT (Sample)

DECLARATION

The management of (*insert company name*) is firmly committed to a policy enabling all work activities to be carried out safely and with all possible measures taken to remove, or at least reduce, risks to the health, safety and welfare of workers, contractors, visitors, and anyone else who may be affected by our operations.

We are committed to fully comply with the Labour and Employment Act of Bhutan 2007, and relevant Occupational Health and Safety legislations.

RESPONSIBILITIES

❖ **The Management will:**

- provide and maintain a safe working environment through recognizing, assessing, controlling and evaluating hazards at workplace periodically
- provide and maintain plant and toxic substances in safe condition
- implement emergency management plans/procedures
- provide and maintain facilities for the welfare of workers
- provide information, instruction, training and supervision that is reasonably necessary to ensure that each worker is safe from injury and risk to health
- assign clear roles and responsibilities at different levels in terms of health and safety at work
- provide a commitment to consult and co-operate with workers in all matters relating to health and safety in the workplace
- provide adequate budget for occupational safety and health programs, including return to work program
- integrate health and safety in all decisions including those dealing with purchase of plants, equipment, machinery, material and selection and placement of personnel
- provide a commitment to continually improve our performance through periodically reviewing policy, regular monitoring and effective safety management.

❖ **We ensure that each worker of the enterprise shall:**

- comply with any direction given by management for health and safety
- comply with safe work practices with the intent of avoiding harm/injury to himself or herself and others and damage to plant and equipment
- take reasonable care of the health and safety of himself or herself and others
- wear and maintain personal protective equipment and clothing where necessary
- not misuse or unnecessarily interfere with anything provided for health and safety
- report accidents and incidents, no matter how minor, occurring on the job immediately
- report all known or observed hazards to their supervisor or manager.

- ❖ We ensure that contractors, sub-contractors, transporters, other agencies entering the premises of the enterprise and visitors shall adhere to the health and safety rules of the company.

Policy statement endorsed by:

Date:

Name, signature and seal of authorized person

Seal of Company